



New Group Member Agreement

Group Member Information
Men's 12-Step Group
Facilitated by Ray Klein

Today's Date: ___ / ___ / ___

Group Day/Time: _____

Client Name: _____ DOB ___ / ___ / ___ (____) Age

Address _____
Street City State Zip Code

Email _____ Home # (____) _____ - _____

Work # (____) _____ - _____ Mobile # (____) _____ - _____

Referred by: _____ **Start Date:** ___ / ___ / ___

Financial Policy

The fee for each 60 minute group therapy session is \$20.00 per week for open and closed groups, which will be charged the first day of the month prior to your first scheduled group meeting. A consecutive, 12-week commitment is required for all groups. Unattended group meetings are non-refundable. **PLEASE NOTE: Termination of open group participation must be submitted via written documentation (email or letter) prior to the next monthly billing cycle, no later than the 24th of the current month. If you fail to provide written notification to terminate your group membership, you will be charged on the credit or debit card you provide below. Closed group membership fees cannot be terminated prior to completing the full 12-week commitment. In addition, if your group payment is not received by the 24th of the current month (24 days late), Stone Bridge Counseling Center reserves the right to terminate your group membership effective immediately.**

Credit Card # _____ - _____ - _____ - _____ CVC2 Code _____ Exp Date: ___ / ___
(The CVC2 code is a 3 or 4-digit number located on the back of your credit card.)

By signing below, I also agree to confidentiality of all teleconference numbers, access codes and online access.

Group Member's Signature _____ Date: ___ / ___ / ___

Therapist's Signature _____ Date: ___ / ___ / ___

[GROUP MEMBER PARTICIPATION FORM CONTINUES ON PAGE 2]

Group Participation Agreement

This document is for the purpose of solidifying an agreement between Group Therapy group member (signed below) and Ray Klein, MS, LPC ("Therapist"). The following represents the covenants known as "Group Membership" by which parties abide.

1. All group participants are expected to treat each other with dignity and respect as well as adhere to confidentiality-what is said in group stays in group.
2. This is a "group," and it is important members actively participate in an order to receive the benefit of the group.
3. I agree not to talk more than 5-10 minutes at one time to allow others to speak.
4. I will refrain from giving advice and only speak of my own experience during and after group.
5. I will attend group on time as a courtesy to other group members.
6. The 12-Step Men's Group is designed for men only and meets weekly.
7. Participants attending group and appearing grossly impaired due to drugs or alcohol will be asked to remove themselves from group and may return the following week.
8. Group Members agree that they may be expected to purchase a 12-step recovery workbook or book at their own cost and agree to do so by the 3rd group meeting.
9. It is understood the group will meet once per week for 50-60 minutes unless prior notice is given to the client by the therapist.
10. The fee for the group is \$20 per week, which will be charged the first of each month. There are no refunds for missed meetings. *Please refer to the welcome email for billing information and calendar).*
11. All group members agree to a minimum 12-week commitment. If for any reason this commitment is broken prematurely, the group member will continue to be charged for the remainder of the 12 weeks.
12. The groups are not "drop-in" type; and therefore, weekly attendance is expected and maintained by all except in cases of urgency or emergency, whereby the client is to make every attempt to inform the therapist before the meeting, if possible or as soon as possible thereafter.
13. Each week the group member will receive feedback from other group members and will consider and apply this feedback appropriately, as he/she progresses through their workbook, as applicable.
14. 12-Step group members are welcome to continue past the 12-week time period, as long as they are active in their recovery and come to an agreement with the therapist.
15. Group members are highly recommended, though not required, to commit to monthly telephone therapy with Ray Klein, MS, LPC, for the duration of their commitment. If the group member chooses a therapist other than Ray Klein, MS, LPC, group member agrees to sign a Release of Information Form allowing therapists to communicate with each other about the group member's significant clinical matters.

I attest that I have read all the above information and that I understand the conditions as stated. The undersigned releases Stone Bridge Counseling Center, Inc. from any claim to litigation whatsoever arising from the undersigned's participation. I agree to fully accept the above terms of this agreement.

Group Member's Signature _____ Date: ____ / ____ / ____

Therapist's Signature _____ Date: ____ / ____ / ____